



295/297 Kenilworth Road, Balsall Common CV7 7EL  
Telephone: 01676 535679 (Answering Machine)  
Email: [clerk@balsallparishcouncil.gov.uk](mailto:clerk@balsallparishcouncil.gov.uk)  
Web: [www.balsallparishcouncil.gov.uk](http://www.balsallparishcouncil.gov.uk)

## **Balsall Parish Council Meeting**

**Wednesday 18<sup>th</sup> February 2026 @ 7:30pm**

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**,  
Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.

Councillors are summoned to attend for the purpose of resolving the business to be  
transacted.

The Public and Press are cordially invited to attend.

*T. Carpenter*

Tracey Carpenter  
Clerk & RFO  
13<sup>th</sup> February 2026

### **AGENDA**

- 1. In Attendance**
- 2. Apologies for absence:**
- 3. Declarations of Interest**
- 4. Minutes Resolution** to approve as a correct record the Minutes of the:  
**(4.1)** Parish Council Meeting held on Wednesday 14<sup>th</sup> January 2026  
**(4.2)** Proposal for Council to note unapproved minutes from the Cemetery Committee meeting held on Tues 10<sup>th</sup> February 2026
- 5. Public Forum**  
Residents are invited to make representation on items on this agenda, and these will be invited by the Chairman immediately before the meeting considers that item. Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
  - Complaints will be referred to the Clerk for action;

- Councillor(s) may undertake to follow up the issue;
- Agree an agenda item for the next meeting

**6. Ward Councillors to provide an update on items of interest**

**7. Planning**

**(7.1) To respond to the following Planning Applications:**

**PL/2026/00138/MINFHO Holly Hill, Holly Lane, Balsall Common** - Two storey rear extension, replacement of existing rear bay window and balcony. Recladding of two primary gables and alterations to the appearance of the external facade throughout, including the replacement of all windows and doors and reconfiguration to a number of window and door openings to the rear elevation – comments 24th Feb  
**PL/2025/02320/MINFHO 4 Drybrooks Close Balsall Common CV7 7PY** – Single front extension & two storey rear extension & external lights – comments due – 25<sup>th</sup> February

**PL/2026/00103/PNCUDW Oakes Farm Balsall Street Balsall Common Solihull**  
 Prior notification for change of use from existing barn accessed of Balsall Street to 2 No. Dwellings – comments due 20<sup>th</sup> February

**PL/2026/00232/TPO 12 Alder Lane Balsall Common Solihull CV7 7DZ** - Reduce height by 3m and reduce branches overhanging garden and neighbours' garden by 2.5m on semi mature ash tree (T1) – comments due 2<sup>nd</sup> March

**PL/2026/00236/MINFHO Burberry Grove Balsall Common Solihull CV7 7RB** - Part demolition of conservatory and erection of side single storey extension – comments due 3<sup>rd</sup> March

**(7.2) To note the following Planning determinations;**

**PL/2025/02087/TPO 5 Hawthorn Drive Balsall Common – APPROVED**

**PL/2025/02004/MINFHO 6 Asbury Road Balsall Common – APPROVED**

**PL/2025/00864/PPFL Summerfield Barn Oldwich Lane East Fen End - APPROVED**

**(7.3) Awaiting Planning decisions;**

**PL/2023/00963/PPFL** Land off Oxhayes Close, Balsall Common

**PL/2023/01520/PPOL** Land at Station Road Balsall Common

**PL/2025/00642/LBC** Cottage Farm Frog Lane Balsall Common

**PL/2025/00641/MINFHO** Cottage Farm Frog Lane Balsall Common

**PL/2025/00658/PPFL** Fen End Farm Oldwich Lane East Fen End

**PL/2025/01003/ADV** Roundabout at Junction of Kenilworth Road and Station Road, Roundabout at Junction of Dengate Drive and Chapel Drive; Roundabout at Junction of Kenilworth Road and Hallmeadow Road

**PL/2025/01964/PPRM** Land At Frog Lane Balsall Common Solihull

**PL/2025/01826/PPFL** Land At Oakes Farm Balsall Street Balsall Common

**PL/2025/01907/TPO** 49 Ashley Way Balsall Common

**PL/2025/02252/PIP** Land at Wootton Lane, Balsall Common – Permission in principle for the construction of 6 no. dwellings.

**PL/2025/02275/PPOL** Land Off Windmill Lane Balsall Common Solihull - Outline planning permission for the development of up to 80 dwellings

**PL/2025/02379/PPFL** Hollybush Farm Holly Lane Balsall Common Solihull

## 8. Accounts

### (8.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.01.26 – 31.01.26

(8.2) To note the Cashbook and Reserve Movements reports for January 2026

(8.3) To note the Cemetery income and expenditure for Q1, Q2 & Q3 2025/26

(8.4) To note updated cemetery fees, effective from 1st April 2026

(8.5) To approve the following payments below for the month of February 2026

(8.6) To propose to nominate two Councillors to authorise this month's bank payments as per Agenda Item (8.5)

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
14.01.26	4522	Pied Piper	Mole Control Dec	17.00	102.00
14.01.26	2398	Vish Gardening	Winter planting	-	50.00
25.02.26	Payslip	Tracey Carpenter	Salary	-	-
25.02.26	Payslip	Mary Bird	Salary	-	-
01.02.26	26-02-034	Fairways	Willow Park	71.87	431.24
01.02.26	26-02-034	Fairways	Cemetery	130.83	785.00
01.02.26	26-02-034	Fairways	Oakley	68.74	412.45
30.01.26	830578	Wicksteed Leisure	Oakley swing cradle replacement	90.42	542.54
21.10.25	1580	WALC	Planning Session 2	35.00	210.00
31.01.26	2023-0880	BC Village Hall	Room Hire	-	20.00
13.01.26	4933	DM Payroll	OCT25 – MARCH26	21.20	127.20
22.01.26	QL208600-5	SLCC	CiLCA MB	-	495.00
14.01.26	2400	Vish Gardening	Spring plants, manure, maintenance etc	-	1064.00
21.01.26	39122 Annual (yr2)	EDGE IT Systems	AdvantEDGE Finance, Epitaph, HeritEDGE	154.10	924.60
12.02.26	26-02-343	Fairways	Crown lifting cemetery tree	60.00	360.00

(8.7) Proposal for Council to note Lloyds Bank Card spend (Unity Trust) paid by direct debit total £61.00

For the period 01.12.25 – 31.12.25

\* Monthly Fee £3.00

\* Stamps £32.60

\*One Stop selection boxes 25.40

9. **Proposal** for Council to note the CIL income and expenditure report as of FEB26
10. **Proposal** for Council to approve the installation of a bespoke metal frieze to cover the memorial wall at a cost of £5,000 plus associated works up to a maximum of £1,000
11. **Proposal** for Council to note the date of the Parish Assembly will be held Thursday 16<sup>th</sup> April 7:00pm in the Main Hall Balsall Common Village Hall. Chair Cllr Macdonald to supply refreshments, Clerk to invite local community groups.
12. **Proposal** for Council to note Solihull Council launches issues and options consultation for new Local Plan <https://www.solihull.gov.uk/planning-and-building-control/emerging-local-plan> Chair Cllr E Macdonald will collate all feedback into a single submission. The consultation closes at 11:59pm on Monday, 16 March 2026
13. **Proposal** for Council to consider making a formal response to the West Midlands Police Action on ASB Have your say on anti-social behaviour in your community consultation  
<https://survey.wmnow.co.uk/Survey/HASH/C000F47477F5F6D5BCE9453589E1A143>
14. **Proposal** for Council approval of a Small Grant application in the amount of £1,000 submitted by The Gaia Roots Foundation CIC – Fallon Taylor & Paige Coyle for project The Girl Effect/ The Boy Effect
15. **Proposal** for Council to note an Older Adult Information Event is taking place on Friday 27<sup>th</sup> March 11:00am – 1:00pm at Balsall Common Village Hall. It is a joint venture with the Solihull Community Development team and is also being supported by Cllr Delaney  
**(15.1) Proposal** for Council to approve £50 towards refreshments for this event
16. **Proposal** for Council to consider how we recognise and support the many voluntary organisations and individuals in our community. Councillor Drake will draft a discussion paper and circulate before the meeting  
**(16.1) Proposal** for Council to approve expenditure of up to £50 on an informal get together of VASA Rural East drivers
17. **Proposal** for Council to send a letter of thanks to Paul Tovey and his team for introducing a pavement parking ban in Balsall Street East with a request that it be followed with other areas of Balsall Common, including outside the entrances to Willow Park where regular pavement parking there is a safety issue for children using the park, similar to the criteria applied in Balsall Street East.
18. **Proposal** for Council to welcome Sargeant Simic as the new Neighbourhood Team Sargeant for Solihull Rural East and hope that he and his team attend events in parish as well as their regular duties
19. **Proposal** for Council to note the NHS Birmingham and Solihull Integrated Care Board consultation on proposed changes to urgent care services that runs from 5

February to 16 April. As well as investing in new Urgent Care Treatment Centres they are seeking views on how urgent care services could work better in local neighbourhoods. There are 2 options for the latter with the aim to make the service more consistent and better aligned with local needs.

**Proposal for Council to:**

**(19.1)** encourage residents to respond to the consultation

**(19.2)** agree to respond and consider which option it supports

Details at [www.birminghamsolihull.ich.nhs.uk/utc-review](http://www.birminghamsolihull.ich.nhs.uk/utc-review)

20. **Proposal** for Council to note the outcomes and issues arising from the inaugural meeting of Balsall and Berkswell Sports Round Table
21. **Proposal** for Council to receive a verbal VASA update from Cllr Kirby
22. **Proposal** for Council to receive a verbal report on the Barston Bridge Consultation public drop – in session held Wednesday 21st January, given that this Council has residents living on Barston Lane
23. **Proposal** for Council to note a brief report from Cllr Drake on a Teams meeting with Persimmon Homes who have acquired the Frog Lane site
24. **Proposal for Council** to suggest content for Facebook posts for the forthcoming month.  
**(24.1) Proposal** for council to select this month's featured councillor for the 'Spotlight on your Councillors' series on Facebook
25. **Date and Venue of Next Meeting:** Wednesday 11<sup>th</sup> March 2026 7:30pm Westlake Room, Balsall Common Village Hall

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.